

Agenda
Administrative Council Meeting

August 19, 2010
7:15 p.m. - 8:30 p.m.

Attendance -

Cathy Mottar, Ron Graham, Ron Zemke, Gwyn Greenwalt, Rob Mottar, JoAnne Gregorash, Marianne Rogenski, Marshall Nystrom, Bruce Bedingfield, John Machonis, Jerry McDaniel, Elizabeth Bowes, Melinda Taylor.

Opening Prayer & Introductions -

Interim Pastor's Introduction; Ron noted that we have gotten to know him through his sermons, then answered questions about his background so that we could get to know him better.

Devotions -

JoAnne Gregorash shared her experience dealing with Pastor Bill's absence, ending with a passage from 1 Peter. September Devotion will be provided by Marianne Rogenski.

Administration -

Jerry passed out the calendar and said to check the September & October months especially to see that all committees are included correctly. Give changes to him. Rev. Ron Graham will be featured in the next newsletter; pass along any other articles as well.

Per the June meeting notes, attendance books were going to be stopped; however, we are going to hold off on that until the new pastor arrives and is part of the decision.

June Meeting Minutes were approved as written, moved by Marianne & seconded by Joanne.

Sharing -

Interim Pastor's Report - No Report

Education Pastor's Report - Reverend Elizabeth will be teaching confirmation at 11:30 right after 10:30 worship, families to bring lunch. Will meet 2-3 times per month, 18x per year. There are 13 confirmants. Marianne & Elizabeth are trying to recruit college age students to help. Also, "safe sanctuary" rules require that we have 2 unrelated people in every group, including our Sunday School classes. Those who work extensively with youth need to have background checks. Would like to have people committed to assist in classrooms rather than just show up. Education committee is actively looking for people. There won't be a high school Sunday School - will be an education component in the youth group. No junior high Sunday School either as they will have confirmation. Bruce suggested Ron express the need from the pulpit.

John commented that VBS was great. Group expressed thanks for Elizabeth stepping up to help fill the void.

Youth Director's Report - Marianne is excited to resume her position as youth director given her passion for teens. She is freed up to focus on youth group and ASP with Elizabeth taking over other duties. She already has 3 student leaders (Ian Shaw, Cody Conquest, and Jill Murphy) for the senior high youth group; they will meet with Marianne twice a month. Youth group will kick off on Rally Day, and will meet each Sunday night at different places. Three times this year there will be a "6:33 dinner" - 6:00 - 6:30 dinner, 6:33-7:30 worship, October 3, Jan 9, April 3. She will work with Ron Zemke and youth. The 2011 ASP application is due in September, meetings will begin in October.

- **Committee reports**

- Staff Parish - No Report

- WTTF - Marshall said that vendors coming in for 2 separate estimates for a new sound system.

- Worship - Ron Z presented recommendations for changes to worship. He explained how Pastor Bill had hoped to bring in elements of 6:33 to the 10:30 service. Handed out a multi-page report describing how this might look. The basic pattern would be flexible, with the 9:00 service being more traditional and the 10:30 more contemporary. Ember Days will have a recurring role in the 10:30 service. Both services would have the same structure/order, with parallel components. The messages would be the same at both services. Pastor Ron would like to see the same order of worship, is working on possible bulletins; excited about the possibilities especially that it is to be blended.

- Music (update included in worship report). Cathy wanted to commend the group for the AWESOME concert last weekend.

- Micah Ministries - Bruce said that Fair Trade coffee sales have been way down, so may stop sales. Marianne said that they are purchasing travel mugs for college students, may be able to sell them with the coffee as gifts later this fall.

- Caring Ministries (Bruce) will meet Sunday, Sept 2 at 7:30. Had previously discussed with Pastor Bill the idea of a caring ministries worship service this fall, maybe stirring people to want to launch a new caring ministry.

- Finance Cathy read the letter that the Boy Scout troop 295 will disband due to low enrollment, had sent a thank you note and a check to ORUMC for \$2,947.75 to use "in the best interests of the church."

- Stewardship - We need to prompt this committee to begin moving for the fall campaign. Pastor Ron offered to provide some guidance and convene a meeting. Usually try to end the campaign in October before charge conference. Pastor Ron would like a member of finance to join the meeting; John Machonis will arrange. Perhaps we could have members give short testimonials.

- Trustees - Rob said they don't know why the cell tower info keeps getting kicked back; they recommend that we move forward with selling it. There is a \$700 lien from a no-longer existing Texas bank preventing the sale. Trustees recommend that the lawyers work it out (Pastor Bill was handling the subject). JoAnne has the conference lawyer's info, will give to Jim Gurga as he was involved somewhat earlier. Sept 11 & 18 are work days at the church from 8:00 to 3:00 or 4:00; repainting,

caulking, siding replacement, varnish interior windows. (UMM was canceled for the 11th). Trustees are \$4k to the good. Will stay with same snow remover. Note: we are responsible for our own salting; Rob will bring need to have a schedule for salting to the committee since slipping has been an issue before. The new pastor will be living in the parsonage, so trustees need a timetable to paint, replace carpet, etc. Will take 2-3 weeks. Painting will likely be done in-house. Already over budget this year for parsonage repairs. Rev. Graham has been scheduled to be here for 3 months; generally that would mean that Diep has 3 months in the house. However, the conference will have a challenge finding a new pastor with that timetable; the new pastor will likely want to move in when he is assigned here. Stewardship will need to work the timing out with Diep and trustees relative to timing for repairs to the parsonage.

- Nominations Melinda gave the new members of Trustees (Joe Rocha & John Rutledge) for 2012 group; Darrell Taylor will re-up for the 2013 group. Peggy Gire & Mary Balk have joined Staff Parish for the 2013 group. Julie Kuhn will take Peggy Gire's place in Nominations; Don Balk has also joined Nominations. Carl Jeziorski has joined Finance as the Treasurer.

- UMW Cathy said that there was not a meeting in July, but there was a breakfast at a restaurant. Will start up again in Sept.

- UMM Marshall added that UMM will be helping the Trustees for next meeting; next weekend is the NI Conference retreat . Oct 22-23 is ORUMC UMM retreat.

- Evangelism No Report

- Education See Rev Elizabeth's report above

- Lay Leader JoAnne expressed how ill-prepared we were for Pastor Bill's death. There are many little details that have to be covered, such as unlocking and locking up for Sunday mornings. Donna also takes on so much that she shouldn't, such as setting up the tables for meetings like tonight's. We need back-ups for Donna's job (became evident when she was gone to take care of her husband), as well as all committees. Should have written descriptions of who is in charge of what (Policies & Procedures). Staff parish liaison (Mary Z) can let Donna know that she should not be doing these extra duties, and that she needs to train someone else in her job for when she is absent. Each committee will set up tables for themselves.

- Memorial Committee No Report

- Family Ministry - Gwyn reported that the picnic is coming up the 29th, ticket sales are slow. Will involve kids to announce the picnic and volunteer activities. Nothing planned yet for September, but may have a movie night. Hopefully she can find info about copyright issues. Open night mic night is October 23. November usually is Advent Festival, but will move it to Saturday, December 4 at 4:00 to allow more people to come. Sunday, Dec 19th will be caroling at 3:00.

- Christian Corner No Report

Cathy would like us to pray about a permanent secretary replacement for Penny who needed to step down.

Bruce also expressed our appreciation to JoAnne for all that she has done to step up these past weeks.

Next meeting - Thursday, Sep 16th at 7:15 p.m.

Closing Prayer

Respectfully submitted by Melinda Taylor & Cathy Mottar.